

# EMPOWERED YOUTH, INC. EVENT AGREEMENT



*Empowered Youth, Inc. is a 501(c) (3) not-for-profit organization that provides support and resources to inner-city youth. The youth provide services to the public under the supervision of an executive chef and front-of-house management. The Empowered Youth Hub is a 7000 sq. ft. outdoor facility located at 20 NE 29<sup>th</sup> ST, Miami, FL which is available for rental for a wide variety of events. Empowered Youth, Inc. is excited to host your event in our home.*

## POLICIES AND PROCEDURES FOR SCHEDULING AN EVENT AT THE EMPOWERED YOUTH HUB

### General Use

The Host shall provide access to the facility and all on site amenities including a performance stage (12ft. x 8 ft. x 2.5 ft.), an elevated platform (16ft. x 4.5ft. x 0.5 ft.) beneath a large, lighted tent (40ft. x 20 ft.), tables and chairs for 100+, two Porta Potties, electrical hookup, WiFi, a speaker, and food provided by the Vibe 305 Food Truck. The Host's facility is family-friendly, pet-friendly, and non-smoking. Street parking is available in the area.

### Availability and Scheduling

The Host shall avail their facility for use for semi-private events Monday-Sunday 11:00a.m.-3:00p.m. and semi-private and public events Thursday-Sunday 6:00p.m.-11p.m. For a semi-private event, space will be designated for the Client while the Host continues to serve the public from the Vibe 305 Food Truck. The Client must schedule their event with the Host no later than 7 days prior to the event date.

### Food/Beverage

The Host shall also provide a special menu, catering services, service staff, and drink services at the request of the Client. Outside food is not permitted in the facility. The Client may provide their own alcohol to be served by the Host's service staff with a two drink maximum. The Client is responsible for the conduct of the attendees.

### Deposit and Payment

The Client shall pay the Host a \$100/hour rental fee for a minimum of 1 hour and a \$100 refundable damage deposit. Both payments shall be paid to the Host no later than 7 days prior to the scheduled event date. The Host shall refund the deposit, barring any damages, to the Client no later than 48 hours after the scheduled event date.

### Changes and Cancellation

The Client must inform the Host of any changes to the event at least 7 days prior to the event date. The Client may cancel their event up to 7 days prior to the event date, after which the Client forfeits their deposit.

### Loading and Unloading

The Client shall load and unload any items or equipment from the ramp access at the front of the property. On-site loading and unloading is not permitted.

### Music and Performances

The Host shall procure live music performance at the request of the Client. Pricing for live music is determined by the performer and will be paid to the Host by the Client at the same time as the rental fee. All performances must obey city noise restrictions.

### Security

The Host shall provide professional security services at the request of the Client. Security costs will be paid to the Host by the Client at the same time as the rental fee.

### Social Media

The Client shall provide the Host with promotional material to post on the Host's social networking platforms. The Client shall use their social networking platforms to post promotional material about the event at the Host's facility. Event promotion shall be mutual.